## INVITATION TO THE Annual general meeting of klöckner&co se

MAY 13, 2016, Düsseldorf



### Klöckner & Co SE

with registered office in Duisburg, Germany

- ISIN DE000KC01000 -

– Wertpapier-Kenn-Nr. (Security Identification No.) KC0100 –

## Invitation to the Annual General Meeting

Dear Shareholders, we hereby invite you to the Annual General Meeting of Klöckner & Co SE on Friday May 13, 2016, at 10:30 a.m. Central European Summer Time in the Congress Center Düsseldorf (CCD Ost), Messe Düsseldorf, Stockumer Kirchstraße 61, 40474 Düsseldorf, Germany.

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#### Disclaimer

This is a translation of the invitation to and agenda of the Annual General Meeting 2016 of Klöckner & Co SE. Only the German version of this document is legally binding. This translation is provided to shareholders for convenience purposes only. No warranty is made as to the accuracy of this translation and Klöckner & Co SE assumes no liability with respect thereto.

### Agenda

 Presentation of the adopted annual financial statements, the approved consolidated financial statements and the combined management report for Klöckner & Co SE and the Group and the report of the Supervisory Board, each for fiscal year 2015

The annual financial statements and the consolidated financial statements were approved by the Supervisory Board on February 24, 2016. The annual financial statements have thus been adopted. A resolution by the Annual General Meeting is therefore not required. The aforementioned documents must be made available to the Annual General Meeting, however, and can therefore be downloaded at **www.kloeckner.com/en/annual-general-meeting.html** from the date on which the Annual General Meeting is convened. Furthermore, these documents will also be available for inspection by shareholders from the date on which the Annual General Meeting is convened at the business premises of the company, Am Silberpalais 1, 47057 Duisburg, Germany, and in the meeting room during the Annual General Meeting.

#### 2. Ratification of the actions of the members of the Management Board for fiscal year 2015

The Management Board and the Supervisory Board propose that the actions of the members of the Management Board who held office in the fiscal year 2015 shall be ratified for that year.

#### 3. Ratification of the actions of the members of the Supervisory Board for fiscal year 2015

The Management Board and the Supervisory Board propose that the actions of the members of the Supervisory Board who held office in the fiscal year 2015 shall be ratified for that year.

#### 4. Supervisory Board Election

Pursuant to Article 40, para. 3 of the SE Regulation in conjunction with Section 9, para. 1 of the Articles of Association, Klöckner & Co SE's Supervisory Board consists of six members, all of whom are elected by the shareholders.

a) The term of office of Supervisory Board member Dr. Michael Rogowski will expire at the close of the Annual General Meeting on May 13, 2016, so that the election of a new Supervisory Board member is required.

Based on the recommendation of its Nomination Committee, the Supervisory Board proposes the election of

Prof. Dr. Karl-Ulrich Köhler, Mülheim an der Ruhr, future CEO of RITTAL International Stiftung & Co. KG and chairman of the management board of Rittal GmbH & Co. KG,

as member of the Supervisory Board.

The election is effective as of the close of the Annual General Meeting on May 13, 2016 and is for a term of office until the close of the Annual General Meeting held to decide about the formal discharge for the fourth fiscal year following commencement of a term of office, not including the fiscal year in which the term of office begins; however, the term of office may not exceed six years.

b) Supervisory Board member Mr. Robert J. Koehler passed away on May 17, 2015. As per resolution of the local court of Duisburg on July 14, 2015, Prof. Dr. Tobias Kollmann, Chair of E-Business and E-Entrepreneurship at University Duisburg-Essen, has been appointed as Supervisory Board member as successor of Robert J. Koehler. Since his term of office will expire at the close of the Annual General Meeting on May 13, 2016, Prof. Dr. Tobias Kollmann shall be elected by the Annual General Meeting.

Based on the recommendation of its Nomination Committee, the Supervisory Board proposes the election of

Prof. Dr. Tobias Kollmann, Cologne, Chair of E-Business and E-Entrepreneurship at University Duisburg-Essen,

as member of the Supervisory Board.

The election is effective as of the close of the Annual General Meeting on May 13, 2016 and is for a term of office until the close of the Annual General Meeting held to decide about the formal discharge for the fourth fiscal year following commencement of a term of office, not including the fiscal year in which the term of office begins; however, the term of office may not exceed six years.

c) The term of office of Supervisory Board member Mrs. Hauke Stars will expire at the close of the Annual General Meeting on May 13, 2016, so that the election of a new Supervisory Board member is required.

Based on the recommendation of its Nomination Committee, the Supervisory Board proposes the election of

Dr.-Ing. h.c. Friedhelm Loh, Dietzhölztal, entrepreneur, owner and chairman of Friedhelm Loh Stiftung & Co. KG (as well as managing director of further companies of Friedhelm Loh Group),

as member of the Supervisory Board.

The election is effective as of the close of the Annual General Meeting on May 13, 2016 and is for a term of office until the close of the Annual General Meeting held to decide about the formal discharge for the fourth fiscal year following commencement of a term of office, not including the fiscal year in which the term of office begins; however, the term of office may not exceed six years.

 d) The term of office of Supervisory Board member Prof. Dr. Dieter
 H. Vogel will expire at the close of the Annual General Meeting on May 13, 2016.

Based on the recommendation of its Nomination Committee, the Supervisory Board proposes the re-election of

Prof. Dr. Dieter H. Vogel, Düsseldorf, managing partner of Lindsay Goldberg Vogel GmbH,

as member of the Supervisory Board.

The election is effective as of the close of the Annual General Meeting on May 13, 2016 and is for a term of office until the close of the Annual General Meeting held to decide about the formal discharge for the fourth fiscal year following commencement of a term of office, not including the fiscal year in which the term of office begins; however, the term of office may not exceed six years.

As recommended by the German Corporate Governance Code (Deutscher Corporate Governance Kodex), it is intended to carry out the elections on an individual basis.

Pursuant to item 5.4.3 sentence 3 of the German Corporate Governance Code, it is disclosed that, if re-elected by the Annual General Meeting, Prof. Dr. Dieter H. Vogel intends to stand for re-election by the Supervisory Board as Supervisory Board Chairman.

Information pursuant to Section 125, para. 1, sentence 5 of the German Stock Corporation Act (Aktiengesetz, AktG) regarding membership in (a) other legally mandated supervisory boards and (b) analogous domestic and international supervisory bodies of business corporations:

- a) Prof. Dr. Karl-Ulrich Köhler(a) none
  - (b) Friedhelm Loh Group, member of the advisory board (until June 30, 2016)
- b) Prof. Dr. Tobias Kollmann
  - (a) none
  - (b) Mountain Partners AG, Switzerland, member of the Administrative Board
- c) Dr. Friedhelm Loh
  - (a) KUKA Aktiengesellschaft, member of the Supervisory Board, Deutsche Messe AG, member of the Supervisory Board,
  - (b) Cito Benelux B.V., Zevenaar, the Netherlands, Commissarissen<sup>\*</sup>)
    Cito Benelux (Onroerend Goed) B.V., Zevenaar, the Netherlands, Commissarissen<sup>\*</sup>)
    Rittal Corporation, Urbana (OH), USA, Chairman of the Board<sup>\*</sup>)
    Rittal Electrical Equipment (Shanghai) Co. Ltd., Shanghai, China, Legal Representative and Chairman of the Board<sup>\*</sup>)
    Rittal Electro-Mechanical Technology (Shanghai) Co. Ltd., Shanghai, China, Legal Representative and Chairman of the Board<sup>\*</sup>)

Fraunhofer-Gesellschaft zur Förderung der angewandten Forschung e.V., Senator

\*) group mandates at Friedhelm Loh Group

- d) Prof. Dr. Dieter H. Vogel
  - (a) none
  - (b) VDM Metals GmbH, Deputy Chairman of the Advisory Board Falcon GmbH, Deputy Chairman of the Advisory Board HSBC Trinkaus & Burkhardt AG, Member of the Administrative Board denkwerk GmbH, Member of the Advisory Board Bertelsmann Verwaltungsgesellschaft mbH, Member of the Steering Committee

With reference to item 5.4.1 para. 4 to 6 of the German Corporate Governance Code, it is stated with regard to the candidates Dr. Friedhelm Loh and Prof. Dr. Karl-Ulrich Köhler the following:

Dr. Friedhelm Loh via SWOCTEM GmbH in total holds more than 25% of the voting rights in Klöckner & Co SE.

Prof. Dr. Karl-Ulrich Köhler will, as of July 1, 2016, assume the position as CEO of RITTAL International Stiftung & Co. KG and chairman of the management board of Rittal GmbH & Co. KG. Both companies are affiliated with Dr. Friedhelm Loh.

Other than that, the proposed candidates – according to the assessment of the Supervisory Board – do not have any personal or business relationship with Klöckner & Co SE, the governing bodies of Klöckner & Co SE or any shareholder that holds a substantial interest in Klöckner & Co SE, that should be disclosed pursuant to such recommendation.

The Supervisory Board also assured itself that the candidates can manage the expected time exposure.

#### Brief résumés of the candidates:

#### Prof. Dr. Karl-Ulrich Köhler

Prof. Dr. Köhler (born in 1956) holds the degree of Diplom-Ingenieur (Certified Engineer). He studied at Clausthal University of Technology, where he also gained his PhD. Prof. Dr. Köhler started his career with Thyssen Stahl AG in 1980. In 1988 he switched to Hoesch AG (later: Krupp Hoesch Stahl AG), where he was appointed to the management board in 1996. In 1997, he was appointed as member of the management board of ThyssenKrupp Steel AG. In 2001 he was appointed as CEO of ThyssenKrupp Steel AG and as of 2005 at the same time member of the management board of ThyssenKrupp AG. In 2005, he was awarded an honorary professorship by Technical University Bergakademie Freiberg. From 2010 to the beginning of 2016, he was the Chairman of the management board of Tata Steel Europe limited (formerly: Corus Group PLC). As of July 1, 2016, Prof. Dr. Köhler will assume the position as CEO of RITTAL International Stiftung & Co. KG and chairman of the management board of Rittal GmbH & Co. KG.

#### Prof. Dr. Tobias Kollmann

Prof. Dr. Tobias Kollmann (born in 1970) holds a Master's Degree in Macro Economics from the Universität Trier (University of Trier). Since 1996 he has addressed research questions in the fields of the Internet, E-Business, and E-Commerce. Since 2005 he holds the chair for E-Business and E-Entrepreneurship at the Universität Duisburg-Essen (University of Duisburg-Essen). As a co-founder of AutoScout24, he is among the pioneers of the German internet economy and electronic marketplaces. In 2012 he was recognized as "Business Angel of the Year" by the Business Angels Network Germany e. V. In 2013, Prof. Dr. Kollmann was appointed chairman of the "Junge Digitale Wirtschaft" (Young Digital Economy) advisory board of the German Federal Ministry for Economic Affairs and Energy and since 2014 he has been appointed as digital economy commissioner for the State of North Rhine-Westphalia by the Minister of Economic Affairs. Prof. Dr. Kollmann is member of the administrative board of Mountain Partners AG.

#### Dr. Friedhelm Loh

Dr. Loh (born in 1946) successfully completed between 1963 and 1966 an apprenticeship as high voltage electrician and subsequently a business apprenticeship. He is entrepreneur and since 1974 shareholder and chairman of the management board of Rittal GmbH & Co. KG and since 1989 owner and chairman of Friedhelm Loh Stiftung & Co. KG, the holding company of the Friedhelm Loh Group. Between 2006 and 2014, Dr. Loh was president of the Zentralverband Elektrotechnik- und Elektronikindustrie (ZVEI) and vice president of the Federation of German Industries (Bundesverband der Deutschen Industrie; BDI). Meanwhile, he is life time honorary president of ZVEI.

#### Prof. Dr. Dieter H. Vogel

Prof. Dr. Vogel (born in 1941) holds the degree of Diplom-Ingenieur (Certified Engineer) from the Technische Universität Darmstadt (Technical University of Darmstadt) and he earned a PhD from the Technische Universität München (Technical University of Munich), where he was appointed an honorary professor in 2004. After working in various management and management board positions at Bertelsmann, Pegulan and BAT from 1972 to 1985, he was appointed as a member of the management board of Thyssen AG in 1986, as deputy chairman of the management board in 1991 and as chairman of the management board in 1996. At the end of 1998, Prof. Dr. Vogel set out on his own as a managing partner of Lindsay Goldberg Vogel GmbH in Düsseldorf, which represents the interests of the private-equity fund Lindsay Goldberg in Europe. Prof. Dr. Vogel also serves as member of the administrative board of HSBC Trinkaus & Burkhardt AG and is shareholder of Bertelsmann Verwaltungsgesellschaft mbH.

The résumés of the members of the Company's Supervisory Board are available on the Company's website at **www.kloeckner.com/en/supervisory-board.html**.

# 5. Election of the auditor for the annual financial statements and consolidated annual financial statements for fiscal year 2016

The Supervisory Board proposes, on the recommendation of the Audit Committee, the election of KPMG AG Wirtschaftsprüfungsgesellschaft, Berlin, Germany, as auditor for the annual financial statements and the consolidated financial statements for fiscal year 2016, as well as for reviewing the condensed financial statements and the interim management report pursuant to Sections 37w, para. 5, and 37y, no. 2 of the German Securities Trading Act (Wertpapierhandelsgesetz, WpHG) for fiscal year 2016.

# 6. Resolution on the approval of the compensation system for members of the Management Board

Section 120, para. 4, sentence 1 of the German Stock Corporation Act provides that the Annual General Meeting may resolve on the approval of the compensation system for members of the Management Board has been modified with effect as per January 1, 2016. It will therefore be submitted to the Annual General Meeting for approval this year. The modifications of the compensation system for members of the Management Board are described under "Changes from January 1, 2016" in the remuneration report for fiscal year 2015. This part of the remuneration report is found on page 33 in the Annual Report 2015. The Annual Report 2015 can be accessed under **www.kloeckner.com/en/annual-general-meeting.html** and will also be available for inspection during the Annual General Meeting.

The Management Board and the Supervisory Board propose approval of the compensation system for Management Board members.

# 7. Approval of the Control and Profit and Loss Transfer Agreement with kloeckner.v GmbH

Klöckner & Co SE, as the controlling company, and kloeckner.v GmbH, Berlin, Germany, as the controlled company, entered into a Control and Profit and Loss Transfer Agreement on July 28, 2015. To become effective, this Agreement requires the approval of the Annual General Meeting of Klöckner & Co SE. The shareholders' meeting of kloeckner.v GmbH approved the Control and Profit and Loss Transfer Agreement on August 4, 2015.

The Control and Profit and Loss Transfer Agreement reads as follows:

#### **Control and Profit and Loss Transfer Agreement**

Between Klöckner & Co SE, hereinafter referred to as "Klöckner & Co", and kloeckner.v GmbH, hereinafter referred to as "kloeckner.v", the following Control and Profit and Loss Transfer Agreement is concluded:

#### Section 1

#### Management

- kloeckner.v shall relinquish the management of its company to Klöckner & Co.
- (2) Klöckner & Co shall hereby be entitled to give instructions to kloeckner.v's management regarding the management of the company. However, this shall not affect the direct responsibility of kloeckner.v's management.
- (3) Klöckner & Co may not instruct kloeckner.v's management to modify, maintain or terminate this Agreement.

#### Section 2

#### Profit Transfer

- (1) kloeckner.v undertakes to transfer to Klöckner & Co, subject to the formation and release of reserves pursuant to para. 2, its entire annual net profit that would be earned without the profit transfer. The limit of profit transfer is governed by Section 301 of the German Stock Corporation Act, as amended from time to time.
- (2) With the approval of Klöckner & Co, kloeckner.v may transfer parts of the annual net profit to other retained earnings (Section 272 para. 3 of the German Commercial Code (HGB)), insofar as this is permitted under commercial law and is financially justified based on reasonable commercial judgment. Other retained earnings pursuant to Section 272 para. 3 of the German Commercial Code formed during the term of this Agreement shall be released upon request by Klöckner & Co and shall be transferred as profit.
- (3) The transfer of income from the release of capital reserves or retained earnings generated prior to the date of this Agreement shall be excluded.
- (4) The right to the transfer of profits shall arise as of the balance sheet date of kloeckner.v's annual financial statements and shall become due on that same date. It shall be subject to a 5 % interest rate p.a. as of that date. The obligation for profit transfer shall apply for the first time for the entire profit generated during the fiscal year of kloeckner.v, during which this Agreement becomes effective pursuant to Section 4 para. 1.

#### Section 3

#### Assumption of Loss

(1) Klöckner & Co undertakes, vis-a-vis kloeckner.v, to assume any loss in accordance with the provisions of Section 302 of the German Stock Corporation Act, as amended from time to time, applying to this Control and Profit and Loss Transfer Agreement. (2) Section 2 para. 4 shall apply accordingly to the obligation to compensate any losses.

#### Section 4

#### Effectiveness and Term

- (1) The Agreement shall be entered into subject to the approval of the Shareholders' Meeting of Klöckner & Co and kloeckner.v. It shall take effect upon registration in the commercial register of kloeckner.v and shall apply, with the exception of the right to give instructions pursuant to Section 1 para. 2, retroactively for the period as of the start of the fiscal year of kloeckner.v in which the Agreement takes effect.
- (2) The Agreement is entered into for an indefinite period. It may be terminated by giving written notice six months' prior to the end of the fiscal year of kloeckner.v. This Agreement, however, may be terminated for the first time as of the end of the fiscal year of kloeckner.v by which the minimum fiscal term for the consolidated group for corporate and trade tax purposes to be formed by this Agreement is met (five years pursuant to the current legal situation, Section 14 para. 1 sentence 1 no. 3 of the German Corporate Tax Act (KStG), Section 2 para. 2 sentence 2 of the German Trade Tax Act (GewStG)). As regards compliance with this deadline, the date of receipt of the notice of termination by the other party shall be decisive.
- (3) The right of termination for good cause without notice shall remain unaffected. Klöckner & Co may terminate this Agreement at any time for good cause with immediate effect if it ceases to hold the majority of the voting rights resulting from the shares in kloeckner.v, if Klöckner & Co or kloeckner.v are merged, demerged or liquidated, if Klöckner & Co combines its shareholding in kloeckner.v into another company, or if there is otherwise good cause within the meaning of Section 60 para. 6 of the German Income Tax Rules (KStR) of 2004, or an equivalent regulation that is applicable on the date of the termination of this Agreement.

#### Section 5

#### **Closing Provisions**

(1) Klöckner & Co shall bear the costs associated with this Agreement, the notarization of the resolution of the Shareholders' Meeting of kloeckner.v approving this Agreement as well as the costs of the notarization of the Shareholders' Meeting of Klöckner & Co and the costs of registration in the commercial register.

- (2) Should a provision of this Agreement be or become invalid, the validity of the other provisions of this Agreement shall remain unaffected. The parties undertake to replace such invalid provision by a legally valid provision which corresponds as closely as possible to the economic purpose of the invalid provision. This shall apply mutatis mutandis in the event of any gap in this Agreement.
- (3) Amendments and addenda to this Agreement shall only be made in writing, provided that notarization is not required. This shall also apply to deviations from the requirement of written form.

The Management Board and the Supervisory Board recommend that the Control and Profit and Loss Transfer Agreement between Klöckner & Co SE as the controlling company and kloeckner.v GmbH, Berlin, Germany, as the dependent company be approved.

As of the date of the convocation of the Annual General Meeting, the following documents are available on the Internet at www.kloeckner.com/en/annual-general-meeting.html:

- Control and Profit and Loss Transfer Agreement between Klöckner & Co SE and kloeckner.v GmbH dated July 28, 2015
- Annual financial statements, consolidated financial statements and combined management reports of Klöckner & Co SE and the Group for fiscal years 2013, 2014 and 2015
- Annual financial statement of kloeckner.v GmbH for the incomplete fiscal year 2015
- Contract report in accordance with Section 293a of the of the German Stock Corporation Act (analogously) of the Management Board of Klöckner & Co SE

The aforementioned documents will also be available for inspection by shareholders at the business premises of the company, Am Silberpalais 1, 47057 Duisburg, Germany, and in the meeting room during the Annual General Meeting. The Control and Profit and Loss Transfer Agreement need not be audited pursuant to Section 293b of the German Stock Corporation Act and an audit report need not be drawn up pursuant to Section 293e of the German Stock Corporation Act since all kloeckner.v GmbH shares are held by Klöckner & Co SE.

#### Conditions for the participation in the Annual General Meeting and other details pursuant to Section 121, para. 3, sentence 3 of the German Stock Corporation Act

#### Conditions for attending the Annual General Meeting and exercising voting rights

Those shareholders who have registered with the Company at the address below (in writing or by fax) by no later than the end of the day on May 6, 2016 (midnight Central European Summer Time) are entitled to attend the Annual General Meeting and to exercise their voting right:

Hauptversammlung Klöckner & Co SE c/o ADEUS Aktienregister-Service-GmbH Postfach 57 03 64 22772 Hamburg Germany

Fax: +49 69 71267173

or electronically by using the access-protected online service for the Annual General Meeting at

www.kloeckner.com/en/online-service.html and who are listed in the Company's shareholders' register at the time of the Annual General Meeting. Forms that shareholders may use to register are attached to the invitation documents.

The invitation documents will be sent by post to all the shareholders that request them or who are registered in the shareholders' register on April 29, 2016 (0:00 a.m. Central European Summer Time). The personal data required for use of our online service for shareholders – shareholder number and individual access number – are recorded on the reverse of the invitation sent by post. Once again this year, you may register for the Annual General Meeting via our Annual General Meeting Online Service (www.kloeckner.com/en/online-service.html) and order entry cards to the Annual General Meeting, authorize the Company-nominated proxies or third parties to exercise your voting right, or cast your vote by absentee ballot. Registration via the Annual General Meeting Online Service is likewise possible only until the end of the day on May 6, 2016 (midnight Central European Summer Time).

Shareholders may also freely dispose of their shares after registration for the Annual General Meeting. However, pursuant to Section 67 para. 2, sentence 1 of the German Stock Corporation Act one is only regarded as shareholder in relation to the Company if being registered as such in the shareholders' register. For the right to participate in the Annual General Meeting on May 13, 2016 and the voting right the day of the Annual General Meeting is decisive. Please note that between May 7, 2016 and May 13, 2016 (including both days) no changes are made to the entries in the shareholders' register, i.e. acquirers of shares whose applications for changes of registration are received after May 6, 2016, will only be registered in the shareholders' register after the Annual General Meeting. The technical record date is therefore the end of the day on May 6, 2016. Against this background, all acquirers of shares in the Company not yet registered in the shareholders' register are requested to apply for a change of registration as soon as possible.

#### Procedures for exercising voting rights by proxy

Shareholders who do not wish to attend the Annual General Meeting in person may have their voting rights exercised by proxies, e.g. by a credit institution, an association of shareholders or the Companynominated proxies. Even in this case, registrations must be submitted on time and entries must be made in the shareholders' register of the Company at the time of the Annual General Meeting. Shareholders will receive a proxy form together with their entry card to the Annual General Meeting. The proxy form will also be sent at any time upon written request. Finally, it can be downloaded from the Internet at **www.kloeckner.com/en/annual-general-meeting.html**. Please note that, in the event of several persons or institutions being authorized, the Company is entitled to reject one or more such parties.

If neither a credit institution nor an association of shareholders nor such persons or institutions as are considered their equivalent pursuant to Section 135, para. 8, and Section 135, para. 10 in conjunction with Section 125, para. 5 of the German Stock Corporation Act are authorized, the granting of an authority, its revocation and evidence of the authority vis-à-vis the Company must be made in text form. Proxies and their revocations may either be sent to the Company (by post, fax or email) at the address:

Hauptversammlung Klöckner & Co SE c/o ADEUS Aktienregister-Service-GmbH Postfach 57 03 64 22772 Hamburg Germany

Fax: +49 69 71267173 Email: hv-service.kloeckner@adeus.de

or declared to the proxy holder. If the proxy is issued to the proxy holder, proof of the proxy must be provided to the Company. Proof can be sent to the Company (by post, fax or email) at the above address. In addition, the proof can also be provided on the day of the Annual General Meeting at the entry and exit controls. You may also use our Annual General Meeting Online Service (www.kloeckner.com/en/online-service.html) to authorize the Company-nominated proxies or third parties to exercise your voting right and order entry cards for them at the Annual General Meeting. Upon personal appearance at the Annual General Meeting, a previously granted proxy will be automatically deemed revoked.

Should a credit institution or an association of shareholders or such persons or institutions as are considered their equivalent pursuant to Section 135, para. 8 and Section 135, para. 10 in conjunction with Section 125, para. 5 of the German Stock Corporation Act be authorized, we would ask that you coordinate in good time with the authorized person or institution the required form of the authority, as it is possible that such a party may demand a special form of authority. Special proof of the proxy is not required by the Company in this case.

Where Company-nominated proxies are to be authorized, they must be instructed on how to exercise the voting rights. Proxies are obliged to vote in accordance with these instructions. Please note that proxies of the Company are unable to accept any authority or mandate for the exercise of the right to speak and ask questions at the Annual General Meeting, the submission of motions and the filing of objections against shareholders' resolutions, and that proxies will always abstain from voting in the event of a vote with respect to which no instructions have been given.

Powers of authority in favor of the Company-nominated proxies can be issued by May 6, 2016 (midnight Central European Summer Time), to the following address (by post, fax or email)

Hauptversammlung Klöckner & Co SE c/o ADEUS Aktienregister-Service-GmbH Postfach 57 03 64 22772 Hamburg Germany

Fax: +49 69 71267173 Email: hv-service.kloeckner@adeus.de

or via our Annual General Meeting Online Service (www.kloeckner.com/en/online-service.html).

To the extent that you have issued an authorization in favor of the Company-nominated proxies via our Annual General Meeting Online

Service you may, if you wish, change your instructions up until May 13, 2016 (8:00 a.m. Central European Summer Time).

Our shareholders will receive more details on the grant of authority and instructions with the invitation documents. This information can also be downloaded from the Internet at www.kloeckner.com/en/annual-general-meeting.html.

#### Procedures for voting by absentee ballot

This year again we are offering the option to cast your vote by absentee ballot ahead of the Annual General Meeting. Shareholders will receive a corresponding form together with their invitation documents. The absentee ballot form will also be sent to shareholders at any time upon written request. Finally, it can be downloaded from the Internet at **www.kloeckner.com/en/annual-general-meeting.html**. Even in the case of absentee ballot, registrations must be submitted to the Annual General Meeting on time and entries must be made in the shareholders' register of the Company at the time of the Annual General Meeting. Votes cast by absentee ballot must be received by the Company by no later than the end of the day on May 6, 2016 (midnight Central European Summer Time) at the following address (by post, fax or email)

Hauptversammlung Klöckner & Co SE c/o ADEUS Aktienregister-Service-GmbH Postfach 57 03 64 22772 Hamburg Germany

Fax: +49 69 71267173 Email: hv-service.kloeckner@adeus.de

#### or via our Annual General Meeting Online Service

(www.kloeckner.com/en/online-service.html). If you have voted by absentee ballot via our Annual General Meeting Online Service you may, if you wish, change or revoke your vote up until May 13, 2016 (8:00 a.m. Central European Summer Time). Personal participation by the shareholder or by his/her proxy at the Annual General Meeting will be automatically deemed to be a revocation of the absentee ballot already cast.

#### (Counter) Motions and election nominations

(Counter) Motions and election nominations from shareholders pursuant to Sections 126 and 127 of the German Stock Corporation Act in respect of one or more agenda items must be sent (by post, fax or email) exclusively to: Klöckner & Co SE Zentralbereich Human Resources / Legal & Compliance Am Silberpalais 1 47057 Duisburg Germany

Fax: +49 203 57900-2284 Email: hv@kloeckner.com

All (counter) motions and election nominations of shareholders to be made available in accordance with Sections 126 and 127 of the German Stock Corporation Act will be made available on the Internet at **www.kloeckner.com/en/annual-general-meeting.html** in accordance with the legal provisions and together with any comments of the administration, provided that they were received at the aforementioned address by no later than the end of the day on April 28, 2016 (midnight Central European Summer Time).

# Supplementary motions for the agenda at the demand of a minority pursuant to Article 56 of the SE Regulation, Section 50, para. 2 of the German SE Implementation Act and Section 122, para. 2 of the German Stock Corporation Act

Pursuant to Article 56 of the SE Regulation and Section 50, para. 2 of the German SE Implementation Act in conjunction with Section 122, para. 2 of the German Stock Corporation Act, shareholders whose shares jointly comprise at least a pro rata share in the Company's share capital amounting to EUR 500,000.00 (equivalent to 200,000 no-par-value shares in the Company) may demand that items be added to the agenda and announced.

Such demands for additions to the agenda must reach the Company in writing together with the statutorily required evidence and documents at least 30 days prior to the Annual General Meeting, i.e. by no later than the end of the day on April 12, 2016 (midnight Central European Summer Time), at the following address:

Klöckner & Co SE Zentralbereich Human Resources / Legal & Compliance Am Silberpalais 1 47057 Duisburg Germany

## Entitlement to information on the part of the shareholders pursuant to Section 131, para. 1 of the German Stock Corporation Act

Pursuant to Section 131 para. 1 of the German Stock Corporation Act, all shareholders and proxies at the Annual General Meeting may demand from the Management Board information on the affairs of the Company, the legal and business relationships of the Company with an affiliated company as well as on the situation of the Group and of the companies included in its consolidated financial statements, provided that such information is necessary to form a considered opinion on one or more agenda items. Please note that the Management Board may refuse to give such information subject to the conditions listed in Section 131, para. 3 of the German Stock Corporation Act.

#### Details of the website where information relevant to the Annual General Meeting is available

This invitation and all other information on the Annual General Meeting, including a more detailed explanation of the shareholders' rights listed above, and the information that has to be made available pursuant to Section 124a of the German Stock Corporation Act, is available on the Internet at www.kloeckner.com/en/annual-general-meeting.html.

#### Transmission of the Annual General Meeting

The opening of the Annual General Meeting at 10:30 a.m. on the day of the Annual General Meeting by the chairman of the meeting, the speech by the Chairman of the Management Board and the report of the Supervisory Board can be followed live on the Internet at **www.kloeckner.com/en/annual-general-meeting.html**. After the Annual General Meeting has ended, these contributions will be available for download.

#### Total number of shares and voting rights

At the time this Annual General Meeting is convened, the Company's capital stock in the amount of EUR 249,375,000.00 is divided into 99,750,000 registered no-par-value shares, each carrying one voting right. Thus, at the time of the convocation of the Annual General Meeting the total number of shares and voting rights amounts to 99,750,000.

Duisburg/Germany, March 2016

Klöckner & Co SE The Management Board Would you like to receive your documents for General Meetings by e-mail? For more information, and to register, please visit www.kloeckner.com/en/online-service.html

All shareholders who have registered by May 20, 2016 for their invitations to General Meetings to be sent to them by e-mail will take part in a draw, where they can win one of three Apple<sup>®</sup> iPad (excl. network access contract).

#### Klöckner & Co SE

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